

## **BBC Community Assistance Fund**

The BBC Community Assistance Fund has been established by Beaconsfield Baptist Church to provide support and relief to Eligible Persons experiencing financial difficulty or hardship.

### **What is covered**

Support will be provided in the form of a:

- \$150 grocery gift card for individuals; and
- \$300 grocery gift card for couples and families.

Eligible Persons can choose to receive either a Woolworths Groceries Only gift card or a Coles Grocery gift card.

A limit of 2 grocery gift cards per Eligible Person applies, subject to reassessment and availability of funds. A limit of 1 voucher per month also applies.

### **Eligibility**

Eligible Persons must be: (1) a resident within the City of Casey or Cardinia Shire Council; (2) at least 18 years old; and (3) either:

- a) Receiving an income support payment for individuals from the Australian Government, including COVID-19 related income support. The applicant must provide evidence (e.g. valid pension card/Centrelink statement) of receiving one of the following Australian Government income support payments:

- |                              |                     |                             |
|------------------------------|---------------------|-----------------------------|
| • Age Pension                | • JobSeeker Payment | • Income Support Supplement |
| • Austudy                    | • Parenting Payment | • Service Pension           |
| • Carer Payment              | • Partner Allowance | • Veteran Payment           |
| • Disability Support Pension | • Special Benefit   |                             |
| • Farm Household Allowance   | • Widow Allowance   |                             |

- b) Experiencing serious hardship and unable to provide the following for yourself, your family or other dependents: food, accommodation, clothing, medical treatment, education or other basic necessities.

Factors contributing to serious hardship generally include family break-up or tragedy, financial misfortune, serious illness, impacts of natural disaster and other serious or difficult circumstances.

You will need to provide evidence to support the claim of serious financial hardship. Types of evidence can include the following:

- letter from a charitable organisation regarding loss of employment or inability to provide for basic necessities
- official eviction notice (not a warning of possible eviction due to rental arrears)
- pending disconnection of essential services, like water, electricity or gas (does not include mobile phone or internet bills)
- bank notice, for example, overdraft call or mortgaged property repossession
- overdue medical bills
- letter from a doctor verifying the inability to earn an income due to illness or caring for a sick family member
- final notice from school regarding payment of mandatory fees
- funeral expenses

- c) A small business owner or sole trader experiencing financial difficulty.

Financial difficulty for businesses is associated with business closure, imminent legal action pending for non-payment of debts, court orders and settlements.

You will need to provide evidence to support the claim of business financial difficulty. Types of evidence can include the following:

- a bank notice (for example, overdraft call or mortgaged property repossession)
- an official eviction notice
- a disconnection notice
- a repossession notice
- a notice of impending legal action
- evidence business is under administration

### **Assessment**

To apply for BBC Community Assistance Fund support you will need to complete this Application Form. We take many factors into account when assessing your application. All documentary evidence you provide to support your financial circumstances should be dated within four weeks of your application. Providing one or more of the documents listed above may not necessarily result in your application being successful. In some cases, these requirements may change, depending on your circumstances. Approval is subject to the discretion of Beaconsfield Baptist Church.

### **Where to Apply?**

To apply for BBC Community Assistance Fund support you will need to complete and submit this Application Form to the Office Assistant by email at **[info@beaconsfieldbaptist.com.au](mailto:info@beaconsfieldbaptist.com.au)**.

### Applicant Details

First Name:	
Surname:	
Address:	
Phone Number:	
Email Address:	
Date of Birth:	

### Eligibility Questions

1. Are you applying as a sole person, couple or family?

<input type="checkbox"/>	Sole Person
<input type="checkbox"/>	Couple
<input type="checkbox"/>	Family (Please list number of dependent children _____ )

2. Which Eligibility category are you wishing to apply for?

<input type="checkbox"/>	Recipient of an Australian Government Income Support Payment (Please Go to Question 3)
<input type="checkbox"/>	An individual, couple or family experiencing financial hardship (Please Go to Question 4)
<input type="checkbox"/>	A small business owner or sole trader experiencing financial difficulty (Please Go to Question 5)

3. Please advise which payment you currently receive:

<input type="checkbox"/>	Age Pension	<input type="checkbox"/>	JobSeeker	<input type="checkbox"/>	Income Support Supplement
<input type="checkbox"/>	Austudy	<input type="checkbox"/>	Parenting Payment	<input type="checkbox"/>	Service Pension
<input type="checkbox"/>	Carer Payment	<input type="checkbox"/>	Partner Allowance	<input type="checkbox"/>	Veteran Payment
<input type="checkbox"/>	Disability Support	<input type="checkbox"/>	Special Benefit		
<input type="checkbox"/>	Farm Household	<input type="checkbox"/>	Widow Allowance		

4. Please list the documentary evidence being provided in support of your application for non-business financial hardship.

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5. Please complete the following details and list the documentary evidence being provided in support of your application for business related financial difficulty.

Name of Business:	
Business Address:	
ABN/ACN:	
List documentary evidence being provided in support of your application:	

**Document Requirements (Tick box)**

☐

Photocopy of a valid form of identification with your photo and signature (e.g. Passport, Driver's Licence etc).

☐

Copies of required documentary evidence to support your current financial circumstances. Documents you provide should be dated within four weeks of your application.

**All Applicants**

6. Do you prefer a Coles or Woolworths grocery voucher?

☐  
☐

Coles

Woolworths

7. Do you consent to being contacted by a member of the Beaconsfield Baptist Church Pastoral Care Team as a follow-up courtesy?

☐  
☐

Yes

No

**APPLICANT DECLARATION (TICK BOX)**

☐

I declare that the information that I have provided in this Application Form is true and correct.

**Applicant Signature**

	Date:
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**YOUR PRIVACY**

The information on this Application Form is being collected by Beaconsfield Baptist Church for the purpose of Fund eligibility assessment and administration. The information will be used by authorised staff for the purpose for which it was collected and will be protected against unauthorised access and use.

All Fund application information collected by Beaconsfield Baptist Church is governed by the Fund's Privacy Policy. For further information about how Beaconsfield Baptist Church deals with personal information or to access your information, please request a copy of Privacy Policy by emailing [info@beaconsfieldbaptist.com.au](mailto:info@beaconsfieldbaptist.com.au).

